



Union of Nontenure Track Faculty  
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**Authorization for Payroll Deduction of Union Dues/Service Fee**

The Union of Nontenure Track Faculty (UNTF) is recognized by the State of Michigan as the sole collective bargaining agent for all nontenure track (fixed-term) faculty, except clinical faculty, who teach at Michigan State University.

The UNTF was founded in 2009 and ratified its first collective bargaining agreement in June, 2010. Gains include guaranteed wage increases, a grievance procedure, and movement toward job security. Please visit our website (www.untf.org) for contract details.

These gains go to all faculty in our bargaining unit, whether they are members of the union or not. Members pay dues and are therefore able to participate fully in the UNTF and its democratic decision-making. Members may vote in elections, on referenda and to ratify collective bargaining agreements. They have a voice in shaping the annual budget and plan of the local. Members can also help guide the development of the local through work on committees—such as grievance, finance, or bargaining—or service as an officer or steward.

Non-members have none of these rights. Yet because non-members benefit from the efforts of the union, the UNTF contract requires them to pay a service fee. An explanation of the dues structure may be found on our website.

You can become a full member any time by returning a new card to UNTF! **However, if you do not return this completed authorization card or a check for your total dues or service fee to UNTF by the middle of the first month of the semester, by default you will be automatically categorized as a non-member, and assessed the service fee charge in your monthly pay check.**

By checking the “I wish to be a UNTF member” option and returning this page to the union, you signify that you are a UNTF member and authorize the automatic deduction of your membership dues – currently 1.6% of your salary derived from teaching – from your paycheck each month.

By checking the “I do not wish to be a UNTF member” option and returning this page to the union, you authorize the automatic monthly deduction of the non-member service fee – currently 1.44% of your salary derived from teaching – from your paycheck.

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**PLEASE COMPLETE THIS FORM AND SEND IT TO THE UNTF AT THE ADDRESS PROVIDED ABOVE.**

**I hereby authorize Michigan State University to deduct from my wages, and remit to the Union of Nontenure Track Faculty (UNTF), either the member dues or service fee as I have indicated below. I understand that this authorization is effective whenever I am employed in a position covered by the UNTF collective bargaining agreement unless I revoke it in writing.**

I wish to be a member of UNTF.       I do not wish to be a member of UNTF.

_____ Signature	_____ Date of Signing
_____ Name	_____ MSU Employee ID #
_____ Street Address	
_____ City/State/Zip Code	_____ Home Phone
_____ Email Address	_____ Appointment Start Date
_____ Department/Program	_____ Title